

Imaging Centers - X-Ray Clinic / Cathlab / DSA / OPG and Dental / DEXA Scan

	Template	Minimum Standards	Remarks
1	Definition	Radiological examination and diagnosis	
	Definition of X-Ray Clinic	X-Ray Clinic / Cathlab / DSA / OPG and Dental / DEXA Scan examination and diagnosis	
2	Scope of Services		
	Enlist the investigations which can be carried out by X-Ray machine	Portable/ Mobile Xray, Installed X Ray, Fluoroscopy including Cath Lab, Others Dental Xray-IOPA, OPG, CBCT, Others. Mammography, Others Dual Energy Xray Absorptiometry (DEXA)	The scope should match the scanner specification
3	Physical Infrastructure		
3a	Informative signages		
	Name of the Radiologist with qualification and AERB certification of safety and installation with registration number	Yes	M-Mandatory
	Display of model of equipment	Yes	M-Mandatory
	Broad Services provided	Yes	M-Mandatory
	Timings of the facility	Yes	M-Mandatory
	Fee structure of different investigations : To be displayed	Yes	M-Mandatory
	Safety signage's (wherever applicable)	Yes	M-Mandatory
3b	Safety Hazard and Caution signs		
	Appropriate Fire exit signages	Yes	M-Mandatory
	Measures / Devices for radiation protection and monitoring of staff	Yes	M-Mandatory
4	Space Requirement	Yes	AERB guidelines
	Reception and waiting area	Yes	M-Mandatory
	Space for keeping machine	Yes	M-Mandatory
	Reporting room	Yes	M-Mandatory
	Toilet	Yes	M-Mandatory

	Patient preparation area	Yes	M-Mandatory
	Electrical facilities	Yes	M-Mandatory
	Space for keeping patient monitoring apparatus, Resuscitatory appliances and Anesthesia machine for specialized procedures	Yes	M-Mandatory
	Furniture & Fixtures	Yes	
	Communication system - Telephone, Fax, internet facility and mobile number for appointment and emergency helpline number of manufacturing company	Yes	D-Desirable
	Water and Electricity	Yes	M-Mandatory
	Toilet (male and female wherever applicable)	Yes	M-Mandatory
5	Human Resource		
	(Full time/Part time/Visiting)		
	Number of Qualified and registered Radiologists Full time/Parttime/Visiting	MD/DMRD Radiology	M
	Number of qualified and registered Nurses Full time/Parttime/Visiting	Yes	D-DESIRABLE
	Number of Radiography technicians with training status and support staff Full time/Part-time/Visiting	1.RSO-degree recognised by MCI/NBE 2.Radiographers passed from recognised institution	M-Mandatory
	Number of scavenging and support staff	Yes	M-Mandatory
	Policy for engagement, posting and rotation of staff	Yes	M-Mandatory
	Roster of payment and salary of staff	Yes	M-Mandatory
	Periodic health check-up and vaccination of staff		M-Mandatory

6	Equipment/instruments/drugs	Yes	M
	List of equipments required and tools for radiation safety	As per scope of service	M
	List of small instruments required	As per the scope of services	
	List of consumables and disposables	BP app, Pulse oximeter, Monitoring Anaesthesia equipment—if imaging under sedation is in scope	M-Mandatory
	Annual Maintenance protocol for equipment and its record maintenance	Films, envelops for reports, CDs/ DVDs for soft copies of report'	M-Mandatory
	List of Drugs and resuscitation equipments	Injector syringes, tubing, i/caths, etc	M-Mandatory
7	Support Service		
	If applicable	provision for appropriate patient transfer in case of adverse event	
8	Legal/Statutory Requirements		
	Status of registration under Atomic Energy Act	AERB	M-Mandatory
9	Record Maintenance and reporting		
	Proforma of list of names of patients along with diagnosis and name of referral hospital and date wise record of reports	preferably linked to patient UID	M-Mandatory
	Availability of reference library including books/periodicals/e-journals/CDs	Yes	D-DESIRABLE
	Medicolegal records	MLCs; consents for contrast/sedation etc.	
	Record keeping of technicians and support staff working in X-Ray clinic indicating their details including qualification, registration and training	Yes	M-Mandatory
	Duration of record maintenance: As per the Acts and Rules in force	Yes	M-Mandatory
	Record of payment of wagger and perks	Yes	M-Mandatory

10	Standards on basic processes		
	Infection Control and waste management practices	Yes	M-Mandatory
	Safety considerations - (i) Fire safety (ii) Patient safety	Yes	M-Mandatory
	Patient Information and Education	Yes	M-Mandatory
	Schedule of preparation and dispatch of reports	Yes	M-Mandatory
	Trolleys for patient transport	Yes	M-Mandatory
	Calibration of Equipment	Yes	M-Mandatory
	Grievance Registration and Disposal mechanism	Yes	M-Mandatory
	Air-conditioning System	Yes	D-Desirable