

Hair Transplant Centre	
Definition	Standalone Centre or part of the Specialty practice where facilities for surgical restoration of hair are available
Scope of Services	It can be a daycare Surgical facility /hospital with facilities of hair Transplantation with facilities for handling emergency situations.
Physical Infrastructure	<p>Location: As per local byelaws</p> <p>Space requirement</p> <p>Full Day Care surgical set up is mandatory with facilities for</p> <ul style="list-style-type: none"> • Pre-procedure checkup by physician • Pre-anesthetic checkup • Stand by anesthetist • Well-equipped Operation theater (OT) facilities <p>With spaces for following</p> <ul style="list-style-type: none"> • Reception and waiting area • Consultation/examination Room • Operation theater/Procedure room (Minimum space should be 12 x12 ft.) with complete OT set up • Minimum one Postoperative room for one bed for each OT to monitor the patients after the procedure. <p>Outside signage</p> <ul style="list-style-type: none"> • Name of the establishment • Name of the medical person in charge with qualification and State Medical Council Registration number • Timings • Facilities and Services (in brief) <p>Inside Signage</p> <ul style="list-style-type: none"> • Name of the physician • Name of Anesthetic Doctor (regular or on call) • Charter of patient's rights • Services offered • Transparent display of charges for Hair transplantation services with booklet of rates for other services at reception

	<ul style="list-style-type: none"> • Safety signage- e.g. in respect of BMW, Electrical, Fire safety requirements etc. • MoU (Memorandum of understanding) with hospital for managing any emergencies • Emergency contact number/contact details of nodal officer • GST number <p>Infrastructure</p> <ul style="list-style-type: none"> • As indicated under space requirements • Minimum 4 feet width of door of procedure room • Furniture & Fixtures • Patient/Attendant utilities (safe drinking water, toilet etc.)
Human Resource	<p>Technical Staff</p> <ul style="list-style-type: none"> • Minimum One doctor (full time), one qualified nurse and one qualified OT Technician /OT assistant • Back up Anaesthetist on call <p>Qualification of Doctor</p> <ul style="list-style-type: none"> • MBBS with MCh or DNB or PG Degree in Plastic Surgery/Dermatology/ENT/General Surgery (Full time/Part time/Visiting)/BDS with MDS in Oral and Maxillofacial Surgery • One-year comprehensive training in trichology and hair transplantation surgery for dermatologists and other doctors who have no experience in hair transplantation during their PG course. • Non-Technical Staff (Skilled/Non-skilled including male/female) (Full time/Part time/Visiting)

Equipment/instruments/drugs	<ul style="list-style-type: none"> • General Common Equipment • Stethoscope • Thermometer • BP apparatus • Pulse Oximeter • Glucometer • Weighing machine • Sterilization equipment Autoclave (preferred) • Equipment and instrument as per specialty and interventions provided • Equipment to harvest and place the graft • All standard equipment for the Hair transplant • Resuscitation kit, Defibrillator • Crash cart including emergency medicines, intubation equipment-laryngoscope, I/V line equipment, basic emergency procedure equipment like Ambu bag. • All emergency medicines, oxygen, disposables and consumable should be available • back up of ventilator, resuscitation and monitor either in house or outsourced through MOU with a nearby 24 hours hospital • Annual Maintenance and Breakdown records of equipment
Support Service	<ul style="list-style-type: none"> • Sterilization facilities (With Autoclave register) • Security • Ethics statement • BMW Management • laundry
Legal/Statutory Requirements	<ul style="list-style-type: none"> • Legal/statutory requirements to be complied with pertaining to the category of clinical establishment • Site, Space, Location and environmental requirements to taken into account as per local bye laws • Prior informed consent in the language that a patient understands and in the presence of an unrelated witness.
Record Maintenance and reporting	<ul style="list-style-type: none"> • OPD • Pre-op and Post-op records • Service register • Confidentiality • Records to be readily available for inspection
Standards on basic processes	<ul style="list-style-type: none"> • Receiving patients, privacy for patients while examining especially females • Infection Control • Soap and Water

	<ul style="list-style-type: none"> • Facilities for Hand washing and disinfection • Disinfection of work area • Use of disposable devices • Small Autoclave • Facilities for Sterilization and disinfection of OT and instruments • fumigation • Policy on outsourced services
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